

25/01/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

SUB-REGION: SOUTH PACIFIC

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|------------------------------------------------|---------|--------------------------|---------|--------------------------|
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA | : 1066 | 7.75 | 26.87 | 2.46 |
| FROM TERRITORIES | : 1117 | 8.00 | 17.25 | 1.70 |
| B. VISITS TO CLIENTS IN TERRITORY | : 184 | 2.25 | 4.87 | 0.48 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS | : 5 | 1.25 | 2.00 | 0.21 |
| MISSIONS | : 6 | 1.50 | 13.53 | 1.14 |
| CONFERENCE SEMINARS | : 5 | 2.00 | 0.50 | 0.12 |
| OTHER | : 24 | 7.00 | 1.50 | 0.40 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED | : 48 | 8.00 | 2.63 | 0.53 |
| POST INITIATED | : 38 | 11.75 | 2.50 | 0.67 |
| E. COMMUNICATIONS ACTIVITIES | : 16 | 0.50 | 0.75 | 0.08 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA | : 6 | 0.25 | 0.00 | 0.01 |
| FROM TERRITORIES | : 7 | 0.50 | 0.00 | 0.02 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA | : 1 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED | : 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST | : 0 | 0.00 | 1.25 | 0.10 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO | : 15 | 0.75 | 1.12 | 0.12 |
| HOST GOVERNMENT | : 31 | 1.00 | 0.62 | 0.09 |
| OTHER DEPARTMENT | : 12 | 1.50 | 0.25 | 0.08 |
| PROVINCES/MUNICIPALITIES | : 68 | 2.50 | 1.13 | 0.19 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. | : 20.25 | | 5.38 | 1.24 |
| LEAVE, PROFESSIONAL DEVELOP | : 15.00 | | 5.25 | 1.02 |
| K. SERVICE TO OTHER MISSION PROGRAMS | : 7.00 | | 0.13 | 0.29 |
| L. TOURISM PROGRAM ACTIVITIES | : 1.25 | | 12.50 | 1.05 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 12.00 |

| | | |
|----------------------------------------------|-------------|-------|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) | FROM CANADA | : 19 |
| | FROM TERRIT | : 24 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) | FROM CANADA | : 62 |
| | FROM TERRIT | : 101 |

| | |
|------------------------------------------|------|
| NUMBER OF PEMD APPLICATIONS COMMENTED ON | : 14 |
|------------------------------------------|------|

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| NUMBER OF OCCUPIED OFFICER POSITIONS | -CANADA BASED | : 4 |
| | -LOCALLY ENGAGED | : 8 |