

f. Trustee can be a Collector of School Rates.

(From the Supplementary School Act of 1853)

[In regard to the second clause of this section, page 30, the Supplementary School Act provides, sections 21 & 22.]

XXI. And whereas doubts have arisen whether the Trustees of any school section, or the Board of Trustees, of any city town or village, can appoint any one or more of their number. Collector or Collectors of school rates;* For the removal thereof, Be it enacted, That it shall and may be lawful for the Trustees of any school section, or the Board of School Trustees

1. The Trustees should make the apportionment for fuel in money, as one item in the rate bill, and then exercise their own discretion as to whether the item for fuel should be paid in money or wood—fixing the price per cord to be allowed for the wood, describing the kind of wood, and the manner in which it should be prepared for the school. As no rate bill can exceed 25 cts. per Calendar month, the price of fuel and the school fees must be included in this amount. (See page 48). The Collector's fees must also be paid by the Trustees out of the amount collected.

2. Rate bills being now payable in advance (see Duties of Pupils, No. 14, sub-division 5, paragraph 6, also page 39) Trustees can always make arrangements to pay their teachers punctually.

3. The Collector should take a receipt from the Secretary-Treasurer of the Section for all moneys paid him. The Secretary-Treasurer should also take a receipt from the Teacher for all moneys paid him. The taking and giving receipts for money paid and received will prevent errors and misunderstandings.

e. Form of receipt to be given by the Collector, on receiving the amount named in the Rate Bills, as follows :

Received from [*here insert the person's name*] the sum of [*here write the sum in words*] being the amount of his [*or her*] Rate Bill, for the [*month or quarter, &c.,*] ending on the — day of —, 18—.

Dated this — day of —, 18—. School moneys.

A. B., Collector of

4. As the school accounts of each year must be kept separate by the Chief Superintendent of Education, so must the rate bills and school rates. These bills and the warrants can be made out for a month, or for one or more quarters of a year, at the same time, as the Trustees may think expedient.

* See second and eighth clauses of the twelfth section of the School Act of 1850, pages 30 and 38.