

02/12/92

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : BUDAPEST

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 213	15.00	35.00	0.50
FROM TERRITORIES	: 214	5.00	16.00	0.21
B. VISITS TO CLIENTS IN TERRITORY	: 39	10.00	15.00	0.25
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 0	0.00	0.00	0.00
MISSIONS	: 5	5.00	14.00	0.19
CONFERENCE SEMINARS	: 1	0.00	1.00	0.01
OTHER	: 5	0.00	3.00	0.03
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 3	1.00	3.00	0.04
POST INITIATED	: 11	5.00	5.00	0.10
E. COMMUNICATIONS ACTIVITIES	: 4	15.00	1.00	0.16
F. INVESTMENT ENQUIRIES FROM CANADA	: 15	15.00	5.00	0.20
FROM TERRITORIES	: 0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 2	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 0	0.00	0.00	0.00
HOST GOVERNMENT	: 1	0.00	0.00	0.00
OTHER DEPARTMENT	: 9	3.00	2.00	0.05
PROVINCES/MUNICIPALITIES	: 0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 6	6.00	0.00	0.06
LEAVE, PROFESSIONAL DEVELOP	: 20	20.00	0.00	0.20
K. SERVICE TO OTHER MISSION PROGRAMS	: 0	0.00	0.00	0.00
L. TOURISM PROGRAM ACTIVITIES	: 0	0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 5

FROM TERRIT : 14

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 102

FROM TERRIT : 62

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 14

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1

-LOCALLY ENGAGED : 1