

living out of the sixteen who formed the Division in 1849; they are Bros. Wm. Annis, Andrew Annis and James McMillan, sheriff of Victoria. This Division in that time has never missed a week's meeting.

Having a ready wit, a fluent tongue and great love for the temperance cause, the demands for his services became so numerous that he at last devoted himself exclusively to the platform. He covered nearly the whole of Ontario as organizer and lecturer, and as his fame grew he was called abroad, and has spoken in every state in the union but two, and in every province but one. He has organized over two thousand subordinate divisions. Perhaps no speaker has enjoyed the same degree of popularity. He has addressed audiences of ten thousand.

Among the men with whom he has worked shoulder to shoulder and from the same platform were Neal Dow, Horace Greeley, John B. Gough, Mary Livermore, Dr. Theodore L'Cuylor, William Lloyd Garrison, Generals Clinton B. Fisk and Howard, J. P. St. John, Sir Leonard Tilley and many others whose names are legion.

In addition to his lecture work he has written many temperance stories which have had large circulations. For many years he has been employed by the National Temperance Publication Society of New York.

In all his career he has been connected with the Mother Order, the Sons of Temperance. He has been G. W. A. of Ontario and M. W. A. of the National Division.

He is devoting some time to work in Ontario this year, as he feels anxious to make the Jubilee year one of progress.

During the next few months he will be in great demand, as there is not a more eloquent and entertaining platform speaker living.

QUEEN'S DIAMOND JUBILEE.

It will be remembered that while the National Division was in session in Montreal, on 23rd June last, a cablegram was sent to Her Majesty the Queen, congratulating her on behalf of the Sons, and a reply has now been received by our Most Worthy Patriarch, Thomas Caswell, from David Erskine, Secretary to the Governor General. The following is a copy:—"I am desired by His Excellency the Governor General to inform you that he has received instructions to convey to the National Division of the Sons of Temperance of North America the Queen's thanks and grateful appreciation of the loyalty and good wishes of the members of the Order contained in their telegram, on the occasion of Her Majesty's Jubilee."

What have you done for the Record? Have you subscribed? If not why? If we can successfully carry on a paper for the Order it is only by your co-operation.

Send us your own and your friend's names, introduce the Record to your friends, talk it up in Division, send us news items, take an interest in it. Remember you are responsible for its success or failure. ACT AT ONCE.

DUTIES OF OFFICERS.

The Financial Scribe.

Much of the success of a Division depends upon the efficiency and faithfulness of the Financial Scribe, and he is, in one sense, the most important officer of the Division. He should be provided with a set of good books as hereinafter mentioned.

ROLL BOOK OF MEMBERS.

On the institution of a Division, the Financial Scribe should enter in the Roll Book the name of every member, together with the date and other data called for. And subsequently in this Roll Book should be entered the names of initiates, expulsions, etc., and should always be complete and up-to-date.

When occasion requires, such as sending notices to members, making returns to Grand Division, etc., this book should be accessible to the Recording Scribe.

THE FINANCIAL SCRIBE'S CASH BOOK.

This book is, strictly speaking, the day book of the Division, and in it should be entered the money received from the members in dues, fees, etc., and all other sources, in the order in which they are received. Here is a sample page of a Cash Book.

RESCUE DIVISION NO. 155, FINANCIAL SCRIBE'S CASH BOOK.

Ledger Folio.	January 5th, 1898.	\$
	To cash received:	
4	John Watts, dues	50
15	Miss Mary Webb, dues	25
60	J. B. Wright, initiation fee	1 00
47	J. C. Bliss, clearance card	25
70	Miss Black, dues	25
	Court Signet, I.O.F., one quarter's rent for Division room	8 00
	(Treasurer's receipt taken here).	
	Received above amount from Bro. Blank, F.S. on this date.	
	JOHN PROMITY, Treas.	
	January 12th, 1898.	
38	C. E. Watts, initiation fee	1 00
42	Mrs. Carlyle, dues	25
50	John Faithful, dues	75
	Concert committee, proceeds of concert as per report	48 75
18	Miss Hood, dues	25
4	John Watts, dues	50
	(Treasurer's receipt taken here).	
		\$51 40

Entries should be made immediately on receipt of money and a receipt given therefor. Every payment of dues and fees should be regularly posted in the ledger the same evening if possible, and at the close of the quarter it should be seen that every entry has been carried to the credit of the member paying. Carelessness on the part of Financial Scribe often leads to disputes and unpleasantness. It is very annoying to be notified of arrears when one is paid up, and in some cases where a payment has not been credited, rather than pay the amount over again a member will leave the Division. The Financial Scribe should notify each member in arrears, every quarter. This duty done would leave many members to our Division every year. Neglect of this is not a kindness but a wrong to the member who is falling behind in his dues. It not only makes it harder for him to pay, but if this neglect is continued it will sooner or later bring disaster to the Division.

At the organization of a new Division the organizer should explain the work to the Financial Scribe till it is thoroughly understood. A careless or incompetent Scribe should never be retained. In some of our old Division the same Financial Scribes have held office as high as twenty years.

At the close of each meeting the Treasurer should receipt the Cash Book for the total received by the Financial Scribe since the last time he gave his receipt; and the Treasurer should take the money, it being the duty of the Financial Scribe to pay the same over forthwith.

The Ledger page column should not be filled in till entry is made in the Ledger, at which time it should not be omitted.

Here are sample pages of a Ledger:

DR.	JAMES TODD, 65 BEVERLEY ST.				CR.
1898			1898		
Jan. 5	To Initiation Fee	1 00	Jan. 5	By cash	40
Apr. 1	To 1 Quarter's Dues	50			
July 1	" "	50			
Oct. 1	" "	50	1899		
1899			Jan. 15	" "	95
Jan. 1	" "	50	Feb. 10	" "	106
Apr. 1	" "	50	July. 30	" "	112
July 1	" "	50	Nov. 4	" "	120
Oct. 1	" "	50			

Resignation accepted Nov. 11th, 1899.

DR.	MISS AGNES WOOD, CAMDEN P.O.				CR.
1898			1898		
Jan. 5	To Initiation Fee	50	Jan. 5	By cash	10
Apr. 1	To 1 Quarter's Dues	25	May 4	" "	25
July 1	" "	25	July 7	" "	25
Aug. 10	Withdrawal Card	25	Aug. 10	" "	25

Withdrawal granted Aug. 10th, 1898.

The Financial Scribe should have his quarterly report made out on time, and his books in order so that the Finance Committee can go over them to make their report of audit without delay, and the committee should consider it a part of their duty to make a thorough examination of the accounts of the Financial Scribe as well as those of the Treasurer.

* Cash Book Folio.