

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : PARIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 370	5.83	10.00	1.45
FROM TERRITORIES	: 261	2.50	10.00	1.25
B. VISITS TO CLIENTS IN TERRITORY	: 134	6.66	4.63	0.91
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 5	3.33	3.09	0.54
MISSIONS	: 5	4.16	5.00	0.80
CONFERENCE SEMINARS	: 14	4.16	1.90	0.46
OTHER	: 2	1.66	0.72	0.18
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 11	6.66	2.27	0.65
POST INITIATED	: 9	7.50	6.90	1.21
E. COMMUNICATIONS ACTIVITIES	: 4	1.66	1.18	0.23
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 9	7.50	6.90	1.21
FROM TERRITORIES	: 20	2.50	6.90	0.91
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 98	0.83	3.09	0.39
CONNECTIONS ARRANGED	: 2	0.83	2.27	0.30
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST	: 6.66	1.45	0.56	
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 10	1.66	0.72	0.18
HOST GOVERNMENT	: 4	1.66	0.36	0.14
OTHER DEPARTMENT	: 13	4.16	1.90	0.46
PROVINCES/MUNICIPALITIES	: 17	1.66	0.72	0.18
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 11.66	1.90	0.91	
LEAVE, PROFESSIONAL DEVELOP	: 15.00	4.63	1.41	
K. SERVICE TO OTHER MISSION PROGRAMS	: 1.66	0.00	0.10	
L. TOURISM PROGRAM ACTIVITIES	: 0.00	23.36	2.57	
***** TOTALS *****		99.90	99.89	17.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 37  
FROM TERRIT : 16  
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 234  
FROM TERRIT : 177

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 8  
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 6  
-LOCALLY ENGAGED : 11