

II. Every paper forwarded to the office should be accompanied by a letter, and a separate letter should be written on every distinct subject.

III. In order to avoid unnecessary explanations and useless loss of time and labour, it is particularly recommended that reference be made to the law before writing on any subject to the Department; and it is also recommended, in every case, to have the papers and drawings prepared by competent persons, in the interest both of the applicant and of the public service.

IV. Although it is optional for the applicant to annex drawings to the Specification of a *Caveat* or not, still it is important, in the interest of the inventor, always to attach drawings to such specifications.

V. It is in the interest of the applicant that the greatest possible care should be taken with the papers, as dispatch and regularity in the proceedings are thereby promoted.

VI. A copy of the rules with a particular section marked, sent to any person making an enquiry, is intended as a respectful answer by the Office.

APPENDIX OF FORMS.

PETITIONS.

1. By A SOLE INVENTOR.

To the Commissioner of Patents, Ottawa:

The petition of John Smith, of the City of Toronto, in the Province of Ontario, carpenter, sheweth:

That he hath invented new and useful improvements on machines for breaking stone, not known or used by others before his invention thereof, and not being in public use or on sale, for more than one year previous to his application, in Canada, with his consent or allowance as such Inventor, the title or name whereof is "Smith's Stone Breaking Machine."

Your petitioner therefore prays that a patent may be granted to him for the said invention, and, for the purposes of the Patent Act of 1872, your petitioner elects his domicile in the City of Ottawa, Province of Ontario.

JOHN SMITH.

Toronto, 1st September, 1872.