

CIDA have used both service bureau and facilities management approaches. In addition, AIDIS has a costing module which determines usage and costs by user area. Discussions with R. Morris and CIDA indicate they are willing to provide full cost details to External Affairs for both approaches.

3. Infrastructure

Infrastructure activities should consist of:

System Architecture

This activity identifies the system's standards and performance criteria. The CIDA architecture should be adopted since it is proven and formed the basis for AIDIS and will save considerable costs (the \$82,500 identified on Schedule 2E in Volume III).

Data Administration Policies

Policies related to the method and consistency of identifying data particularly coded elements, must be defined, approved and implemented. Unless this is done formally, future administrative and program systems run the risk of not being able to effectively share data. Assistance and/or samples could be obtained from CIDA to facilitate this exercise.

Internal Organization and Training

The External Affairs staff who will control and participate in the FMS project should be identified and provided with training on AIDIS. Technical resources should also be provided with training on IDMS, CICS and the AIDIS data base structure.

Infrastructure activities must be completed prior to beginning the FMS functional design changes.