

	Service	Current Estimated Level of Service	Current P.Y.s	Consultant's Recommendations		
				Level of Service	Required Action	Effect on P.Y.s
D.1.	Routing and distribution of newspapers to departmental personnel	standard	0.35	reduced	downgrade	-0.25
D.2.	Interlibrary lending and borrowing	standard	0.35	standard	no change	--
D.3.	Loans from library collection to departmental personnel and provision of photocopies of articles in lieu of originals	standard	1.4	standard	no change	--
E.1.	Newspaper clipping service	standard plus	1.79	study on-line feasibility and interface with Press Office		
E.2.	Newspaper reference service	standard	0.15	review in relation to E1		
E.3.	Newspaper reference service (microfilm access)	standard	0.06	review in relation to E1		
F.1.	International Trade Data Bank	standard	1.2	service level is dependent on extent of cost recovery		
F.2.	Advice on retrieval and use of computerized sources to departmental clients outside Library	standard	0.05	superior	upgrade	+0.05
F.3.	<u>Canada's Bilateral Relations</u> (publication)	standard	0.15	standard	no change	--
F.4.	<u>Canada's Trade Statistics</u> (publication)	standard	0.10	standard	no change	--
F.5.	Library computer system planning and maintenance	standard	0.70	standard	no change	--
G.1.	(Legal) Routing of periodicals to Branch personnel	standard	0.025	standard	no change	--
G.2.	(Legal) Table of Contents service	standard	0.10	standard	no change	--