

- *technology (foreign sources, technical details, state of development, availability)*
- *work plan (daily activities; timing and allocation of tasks; degree of foreign involvement)*
- *participants (details regarding both the Canadians and the foreigners involved)*
- *capabilities (corporate profile of the Canadian company, including its R&D accomplishments and current orientation)*
- *costs (total cost of the project; amount required from TIP and why it is needed; other sources of government assistance)*
- *follow-up (over the next few months)*

*Of these sections, the first three are the most important. Think carefully about what you expect to gain from this project, what kind of technology you hope to acquire, and how you plan your activities.*

*The application process is simple and decisions on funding are made fairly quickly, usually within 2 to 4 weeks. There are two approval pathways. Most simple projects are approved locally by managers of the National Research Council's (NRC) Industrial Research Assistance Program (IRAP). More complex projects, however, are referred to a special committee in Ottawa.*