

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

SUB-REGION: NORTH ASIA

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	2360	20.68	28.00	6.67
FROM TERRITORIES :	6153	9.25	22.75	4.21
B.VISITS TO CLIENTS IN TERRITORY :	654	12.50	9.08	3.09
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	39	3.56	1.41	0.74
MISSIONS :	86	12.00	9.25	3.03
CONFERENCE SEMINARS :	39	6.56	2.16	1.31
OTHER :	33	1.56	0.50	0.31
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	60	2.75	0.75	0.53
POST INITIATED :	74	4.00	1.41	0.81
E.COMMUNICATIONS ACTIVITIES :	37	1.50	0.16	0.26
F.INVESTMENT ENQUIRIES				
FROM CANADA :	29	0.37	0.58	0.13
FROM TERRITORIES :	42	0.56	1.16	0.23
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	8	0.06	0.25	0.04
CONNECTIONS ARRANGED :	6	0.12	0.16	0.04
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		3.68	5.58	1.26
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	80	0.68	1.50	0.29
HOST GOVERNMENT :	316	2.12	3.91	0.81
OTHER DEPARTMENT :	198	4.56	2.08	0.98
PROVINCES/MUNICIPALITIES :	115	2.43	1.91	0.62
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.06	3.16	1.19
LEAVE, PROFESSIONAL DEVELOP :		3.12	3.50	0.92
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.66	0.40
L.TOURISM PROGRAM ACTIVITIES :		0.81	0.00	0.13
***** TOTALS *****		99.93	99.92	28.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	103
	FROM TERRIT :	106
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	675
	FROM TERRIT :	1138
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		39
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	16
	-LOCALLY ENGAGED :	12