

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

REGION : ASIA PACIFIC

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 6309	18.85	21.00	16.76
FROM TERRITORIES	: 6318	9.43	17.58	11.43
B. VISITS TO CLIENTS IN TERRITORY	: 2045	9.39	9.76	8.05
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 59	4.02	5.44	3.99
MISSIONS	: 94	6.90	8.09	6.31
CONFERENCE SEMINARS	: 90	2.65	2.81	2.30
OTHER	: 216	3.19	1.58	1.99
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 148	2.82	1.25	1.70
POST INITIATED	: 253	5.21	2.00	3.00
E. COMMUNICATIONS ACTIVITIES	: 94	1.41	0.69	0.88
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 257	1.97	0.95	1.22
FROM TERRITORIES	: 186	1.43	1.74	1.34
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 90	0.41	0.25	0.28
CONNECTIONS ARRANGED	: 7	0.58	0.13	0.30
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST	:	3.92	2.06	2.50
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 140	0.75	1.27	0.86
HOST GOVERNMENT	: 161	1.26	1.27	1.07
OTHER DEPARTMENT	: 271	2.80	2.25	2.12
PROVINCES/MUNICIPALITIES	: 263	2.58	2.72	2.23
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	:	7.19	2.06	3.84
LEAVE, PROFESSIONAL DEVELOP	:	7.07	4.46	4.82
K. SERVICE TO OTHER MISSION PROGRAMS	:	3.60	1.23	2.01
L. TOURISM PROGRAM ACTIVITIES	:	2.43	9.30	5.00
***** TOTALS *****		99.86	99.89	84.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 1622
FROM TERRIT : 4123

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 161

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 41
- LOCALLY-ENGAGED : 43