

HARVARD UNIVERSITY

THE ENGINEERING SCHOOL

112 PIERCE HALL

Cambridge, Massachusetts

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February 21, 1923.

Mr. A. P. S. Glassco, Secretary
McGill University
Montreal, Canada

Dear Sir:

I wish to acknowledge your letter of February 19 and to say that I shall very much appreciate the honor of being introduced by the Chancellor of the University.

As to the subject matter of my lecture, I have planned to speak in a general way on factory sanitation, emphasizing its influence on the efficiency of labor and on the economic value to the employer by reducing absenteeism, lessening labor turnover, and reducing industrial insurance. If time permits, I will refer briefly to some of the elements of sanitation, - namely, light, ventilation, water supply, waste disposal, and so forth.

In regard to myself, I will say that I am the Professor of Sanitary Engineering in Harvard University, giving courses in the Engineering School and the School of Public Health. I am also a member of the firm of Hazen and Whipple, Civil Engineers, New York City, and a member of the Public Health Council of the Massachusetts State Department of Public Health. During the war I went to Russia as Deputy Commissioner of the American Red Cross Commission, and after the war I was in Geneva as Chief of the Division of Sanitation of the League of Red Cross Societies. My consulting