

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : COPENHAGEN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	316	2.00	23.50	0.49
FROM TERRITORIES :	342	2.00	20.00	0.42
B. VISITS TO CLIENTS IN TERRITORY :	17	2.00	5.00	0.12
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	3	2.00	15.00	0.32
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	18	20.00	4.00	0.28
POST INITIATED :	5	10.00	1.00	0.12
E. COMMUNICATIONS ACTIVITIES :	1	1.00	0.00	0.01
F. INVESTMENT ENQUIRIES				
FROM CANADA :	7	2.00	0.00	0.02
FROM TERRITORIES :	5	4.00	0.00	0.04
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	7	0.00	0.00	0.00
CONNECTIONS ARRANGED :	5	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		30.00	3.50	0.37
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	7	0.00	2.50	0.05
HOST GOVERNMENT :	2	0.00	0.50	0.01
OTHER DEPARTMENT :	38	3.00	7.50	0.18
PROVINCES/MUNICIPALITIES :	8	2.00	1.50	0.05
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	10.00	0.30
LEAVE, PROFESSIONAL DEVELOP :		7.00	6.00	0.19
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	0.00	0.03
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 47
FROM TERRIT : 18

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2