

TRADE TRACKING SYSTEM

90/04/05

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	235	17.00	27.00	1.15
FROM TERRITORIES :	207	4.00	12.00	0.44
B. VISITS TO CLIENTS IN TERRITORY :	108	12.00	8.00	0.48
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	0.00	0.00	0.00
MISSIONS :	5	7.00	7.00	0.35
CONFERENCE SEMINARS :	4	0.00	1.00	0.03
OTHER :	3	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	18	1.00	5.00	0.17
POST INITIATED :	12	7.00	0.00	0.14
E. COMMUNICATIONS ACTIVITIES :	7	2.00	1.00	0.07
F. INVESTMENT ENQUIRIES				
FROM CANADA :	3	0.00	0.00	0.00
FROM TERRITORIES :	2	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		12.00	0.00	0.24
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	1.00	0.00	0.02
HOST GOVERNMENT :	17	1.00	1.00	0.05
OTHER DEPARTMENT :	12	0.00	1.00	0.03
PROVINCES/MUNICIPALITIES :	4	1.00	0.00	0.02
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		16.00	0.00	0.32
LEAVE, PROFESSIONAL DEVELOP :		10.00	37.00	1.31
K. SERVICE TO OTHER MISSION PROGRAMS :		9.00	0.00	0.18
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 84  
FROM TERRIT : 94

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 3