

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : PARIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	580	15.00	16.66	3.20
FROM TERRITORIES :	590	15.00	11.66	2.60
B.VISITS TO CLIENTS IN TERRITORY :	105	5.62	5.41	1.10
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	28	3.12	3.75	0.70
MISSIONS :	15	1.25	1.25	0.25
CONFERENCE SEMINARS :	16	1.25	2.66	0.42
OTHER :	3	0.62	0.41	0.10
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	37	3.12	0.83	0.35
POST INITIATED :	19	2.50	0.83	0.30
E.COMMUNICATIONS ACTIVITIES :	11	0.62	0.41	0.10
F.INVESTMENT ENQUIRIES				
FROM CANADA :	132	6.25	12.50	2.00
FROM TERRITORIES :	142	5.00	12.50	1.90
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	106	0.00	2.50	0.30
CONNECTIONS ARRANGED :	37	0.00	1.66	0.20
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.25	0.83	0.20
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	44	2.50	1.83	0.42
HOST GOVERNMENT :	16	0.62	0.41	0.10
OTHER DEPARTMENT :	51	1.87	0.41	0.20
PROVINCES/MUNICIPALITIES :	36	3.12	4.50	0.79
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.50	0.41	0.65
LEAVE, PROFESSIONAL DEVELOP :		8.12	1.33	0.81
K.SERVICE TO OTHER MISSION PROGRAMS :		3.12	0.50	0.31
L.TOURISM PROGRAM ACTIVITIES :		12.50	16.66	3.00
***** TOTALS *****		99.95	99.91	20.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	47
	FROM TERRIT :	28
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	361
	FROM TERRIT :	71
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	25
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	8
	-LOCALLY ENGAGED :	12