

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
 ACTIVITY REPORT
 FOR 2ND QUARTER OF 1986 (662)

Summary for POST: Tokyo

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)
	CANADA-BASED		LOCALLY-ENGAGED			
	TRADE	NON-TRADE	TRADE	NON-TRADE		
A. Servicing Export Enquiries						
from Canada	21.0	0.0	15.2	0.0	1.18	364 (Enquiries)
from Territory	3.0	0.0	13.4	0.0	0.75	361 (Enquiries)
B. Export Promotion Projects and Events	24.5	0.0	7.8	0.0	0.88	22 (Projects/Events)
C. Other Trade Development Activities	18.5	0.0	8.4	0.0	0.79	
D. Promotional Projects	3.5	0.0	27.4	0.0	1.44	30 (Fairs/Miss/Conf.)
E. Servicing Investment Development from Canada	11.5	0.0	4.2	0.0	0.44	10 (Enquiries)
from Territory	1.0	0.0	5.4	0.0	0.29	5 (Enquiries)
F. Service to Government						
External Affairs	0.0	0.0	1.2	0.0	0.06	6 (Reports)
OGDs, Provinces, ETC	0.0	0.0	4.0	0.0	0.20	4 (Contacts)
G. Administration						
Program Management	3.5	0.0	4.8	0.0	0.31	
Leave, Professional Dev.	8.0	0.0	4.8	0.0	0.40	
Total TID Program	94.5	0.0	96.6	0.0	6.72	
H. Other Programs	5.5	0.0	3.4	0.0	0.28	

Trade Officers: 7

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent

COMMENTS

Time Summary received for 7 of 22 Trade Officers.