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ll the be ab-Chairmbers 3d. It shall be incumbent on the Chairman at all meetings to receive motions, which must be in writing, accompanied with the names of the Members who move and second them, and to submit the same, without comment, to the Meeting.

## II. THE RECORDING SECRETARY.

lst. He shall attend at ah General and Anniversary Meetings. When the Chair shall have been taken at General Meetings, he shall read the minutes of the preceding Meeting, and shall afterwards take minutes of the proceedings of the present Meeting, and at Anniversary Meetings he shall transact such business as he is directed, under that head, to attend to.

2d. He shall keep a register of all the Society's proceedings; he shall cause notice of all Meetings of the Association to be inserted in two of the Quebec newspapers, at least forty-eight hours before the same shall take place, which notices shall be in the French and English languages.

3d. The Recording Secretary, for the year ensuing, at the Anniversary Election