SIGNET 2000+ Passwords:

1. Passwords must be changed every 90 days (A password may be changed again 1 day after it was created).
2. Passwords must contain any three of the following four characteristics: an uppercase letter, a lowercase letter, a number or a special character (#, !, ?, _, -, *, etc.)
3. Passwords may not be shared.
4. Your last 8 passwords cannot be reused.

To change your SIGNET 2000+ Password:

1. Press CTRL+ALT+DELETE.
2. From the Windows NT Security dialog box, click the Change Password button.
3. Enter your current password in the Old Password field.
4. Enter your new password in the New Password field .
5. Enter your new password in the Confirm New Password field.
6. Click OK.

Security workstation Lock

SIGNET 2000+ workstations will automatically lock after 15 minutes of not being in use.

To Lock your workstation:

1. Press CTRL+ALT+DELETE.
2. From the Windows NT Security dialog box, click Lock Workstation button.

To Unlock your workstation:

1. Press CTRL+ALT+DELETE.
2. Type your password.
3. Click OK.