

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 35757	17.20	24.50	96.10
FROM TERRITORIES	: 38932	10.18	17.00	63.46
B.VISITS TO CLIENTS IN TERRITORY	: 10086	10.90	9.24	44.38
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 322	3.61	5.15	20.22
MISSIONS	: 383	6.40	6.06	27.75
CONFERENCE SEMINARS	: 379	3.42	2.66	13.30
OTHER	: 379	1.95	1.10	6.50
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 510	2.75	1.26	8.39
POST INITIATED	: 1082	4.68	2.26	14.59
E.COMMUNICATIONS ACTIVITIES	: 732	2.06	1.00	6.45
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 763	1.46	0.95	5.21
FROM TERRITORIES	: 1508	1.77	1.86	8.18
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 465	0.42	1.34	4.31
CONNECTIONS ARRANGED	: 391	0.15	0.70	2.15
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	:	3.02	1.39	9.23
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 586	1.29	0.82	4.55
HOST GOVERNMENT	: 873	1.64	0.98	5.61
OTHER DEPARTMENT	: 1570	2.92	1.80	10.14
PROVINCES/MUNICIPALITIES	: 1349	2.39	1.80	9.15
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	:	10.46	2.41	25.62
LEAVE, PROFESSIONAL DEVELOP	:	4.72	4.88	21.56
K.SERVICE TO OTHER MISSION PROGRAMS	:	4.42	0.80	10.25
L.TOURISM PROGRAM ACTIVITIES	:	2.07	9.92	29.90
***** TOTALS *****		99.88	99.88	447.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 1932
	FROM TERRIT	: 2741
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 10498
	FROM TERRIT	: 16693
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	825
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 183
	-LOCALLY ENGAGED	: 258