

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

REGION : ASIA PACIFIC

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7072	17.41	21.50	17.24
FROM TERRITORIES :	7228	11.36	19.21	13.89
B.VISITS TO CLIENTS IN TERRITORY :	2412	9.69	11.35	9.28
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	143	4.75	5.96	4.75
MISSIONS :	134	7.19	6.11	5.71
CONFERENCE SEMINARS :	82	3.97	3.37	3.15
OTHER :	337	2.83	1.90	1.99
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	114	2.22	1.92	1.78
POST INITIATED :	292	4.72	2.31	2.88
E.COMMUNICATIONS ACTIVITIES :	175	2.63	0.74	1.33
F.INVESTMENT ENQUIRIES FROM CANADA :	413	1.72	1.35	1.31
FROM TERRITORIES :	428	1.11	1.45	1.14
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	204	0.50	0.43	0.40
CONNECTIONS ARRANGED :	69	0.36	0.25	0.26
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.22	2.03	1.84
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	185	1.77	1.45	1.38
HOST GOVERNMENT :	181	2.63	1.21	1.57
OTHER DEPARTMENT :	269	3.19	1.74	2.04
PROVINCES/MUNICIPALITIES :	234	3.00	2.09	2.15
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.80	2.35	3.29
LEAVE, PROFESSIONAL DEVELOP :		3.88	3.00	2.93
K.SERVICE TO OTHER MISSION PROGRAMS :		4.05	0.54	1.74
L.TOURISM PROGRAM ACTIVITIES :		2.91	7.64	4.95
***** TOTALS *****		99.91	99.90	87.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	802
	FROM TERRIT :	2515
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	829
	FROM TERRIT :	2336
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	214
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	36
	-LOCALLY ENGAGED :	51