

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : DETROIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	695	23.33	28.00	1.82
FROM TERRITORIES	552	8.66	26.00	1.30
B. VISITS TO CLIENTS IN TERRITORY VISITS	110	19.33	10.50	1.00
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	17	0.66	7.75	0.33
MISSIONS	8	3.33	1.75	0.17
OTHER	4	0.00	2.50	0.10
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	35	10.00	5.00	0.50
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	14	1.66	1.75	0.12
FROM TERRITORIES	86	2.00	5.00	0.26
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	3	1.66	0.00	0.05
CONNECTIONS ARRANGED	11	2.66	0.00	0.08
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	8	3.66	4.25	0.28
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	3	2.00	0.00	0.06
FROM OTHER GOV'T SOURCES- CONTACTS	74	2.66	2.50	0.18
- REPORTS	5	0.66	0.00	0.02
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		16.66	2.50	0.60
LEAVE, PROFESSIONAL DEVELOP		1.00	2.50	0.13
J. SERVICE TO OTHER MISSION PROGRAMS		0.00	0.00	0.00
***** TOTALS *****		99.93	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 129
FROM TERRIT : 175

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 19

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 4