

ACCOUNTANCY AND BUSINESS HANDBOOKS—Continued.

GROUP No. 4.

- Accountancy.** By F. W. Pixley, F.C.A., Ex-President of the Institute of Chartered Accountants. Cloth, gilt, 318 pp., \$2.00.
- Auditing, Accountancy and Banking.** A Practical Manual for Accountants, Advanced Bookkeeping, Students, and Business Men. By H. Dowler, A.C.A., and E. M. Harris, A.I.B. Cloth, 328 pp., \$2.00.
- Cost Accounts in Principle and Practice.** By A. Clifford Ridgway, A.C.A. Cloth, gilt. With forty specially prepared forms, \$1.50.
- Company Accounts.** By Arthur Coles, A.C.I.S. With a Preface by Charles Comins, F.C.A. Cloth, 320 pp., \$2.00.
- Elements of Banking.** 132 pp., cloth, 50c. By J. P. Gondy. A Practical Commentary on Law and Practice of Banking, and embraces everything necessary to an ordinary business man on bills of exchange, promissory notes, etc.
- Money, Exchange and Banking.** 312 pp., cloth, gilt, \$2.00. By H. T. Easton, Associate of the Institute of Bankers. Treats of the above subjects in their practical, theoretical, and legal aspects.
- Bank Organization, Management and Accounts.** By J. F. Davis, M.A., D.Lit., LL.B. (Lond.). \$2.00.
- Office Organization and Management.** 315 pp., cloth, gilt, \$2.00. By Lawrence R. Dicksee, M. Com., F.C.A., and H. E. Blain. This volume gives in detail, with the aid of specially selected illustrations and copies of actual business forms, a complete description of management and organization under the most improved and up-to-date methods.
- Insurance.** 408 pp., cloth, \$2.50. A Practical Exposition for the Student and Business Man. By T. E. Young, B.A., F.R.A.S., Ex-President of the Institute of Actuaries, and Member of the Actuarial Society of America. A thoroughly practical Treatise for all engaged in Insurance work. Treats fully of Life, Fire and Marine Insurance. A work of living interest, and will prove of the utmost practical value. Adopted by Yale University.
- The Elements of Insurance.** 133 pp., cloth, 50c. A Guide to the Principles and Practice of Accident, Fire, Marine, and Life Insurance.
- Insurance Office Organization, Management and Accounts.** 150 pp., cloth, \$1.50. A Companion Volume to "Insurance." By T. E. Young, B.A., F.R.A.S., and Richard Masters.
- Pitman's Commercial Geography of the World.** 324 pp., colored plates and maps. Cloth, gilt, 85c.
- The World's Commercial Products.** 400 pp., 420 illustrations. By W. G. Freeman, B.Sc., F.L.S., Superintendent, Colonial Economics Collections, Imperial Institute, London, and S. E. Chandler, D.Sc., F.L.S., Assistant, Colonial Economic Collections, Imperial Institute, London. With contributions by numerous specialists. Cloth, \$4.25.
- The World and Its Commerce.** 128 pp., thirty-five maps. Cloth, 50c.
- Dictionary of the World's Commercial Products.** 163 pp., \$1.00. Second Edition, Revised. With Equivalents in French, German, and Spanish. A simple and concise encyclopædia, giving in clear and accurate language a description of all the principal commer-

CODE WORD

PRAISE

PRAISING

PRAISED

PRAISER

PRATING

PRANCE

PRANCING

PRANK

POX

PRACTICAL

PRACTICE

POUT

POUTED

POWERED

POWER