

March 2nd, 1933.

Dr. G. R. Lomer,
University Librarian.

Dear Dr. Lomer,

Thank you for your letter of the 28th of February. I shall be glad if you will include the following letter when sending out your forms for the Bibliography:-

"Dear Sir or Madam,

The List of Publications compiled by the Librarian, at my request, for inclusion in the Annual Report, constitutes one of the most important records of the work of the University and the accomplishments of members of the staff during the year.

May I impress upon you, therefore, that it is essential to fill out the enclosed forms and return them to the Librarian at your earliest convenience.

Publications that are not, strictly speaking, of an academic or scientific nature should be omitted.

Yours faithfully,

Principal."

If you will prepare a stencil as above and send it to me, I shall gladly sign it and you may send the letter out with your own material.

Yours faithfully,

Principal