

- Committee, at 3) To cause a notice of each regular and special meeting of each of the Standing and other Committees, except the "Standing Committee on Finance and Assessment," and "the Board of Works," to be served on the members thereof, at their residence or ordinary place of business, on the day previous to such meeting being held. To notify members of the meetings of certain Committees.
- minutes, orders
said Committee
e Clerks in his
and special me
the said Commi
of business, (4) To furnish the Chamberlain of the City, the Secretary To furnish certified copies of resolutions, &c., of the Council.
g held.
to the finance
connected with
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e said Commi
of the City.
nd only to att
with the Co
il, or of the
(5) To communicate or convey to the Committees all To communicate to the Committees matters referred to them.
petitions or other documents referred by the Council.
(6) To attend all meetings of the Committees, by himself or To attend the meetings of certain Committees.
his Deputy, except the "Standing Committee on Finance and Assessment," and "the Board of Works," when required so to do by the Chairman or acting Chairman thereof, and to record the minutes, orders and requests of all such meetings in the manner hereinafter provided. To keep their minutes.
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rom time to G
the Council.
the Council,
y any By-law
with all Standi
(7) To have two hundred and fifty copies of each of the final To have the reports of the Committees printed.
reports of the several Standing Committees printed forthwith, after they shall have been submitted to the Council.
(8) To have control over all Officers employed in his office, To have control over the clerks in his office.
subject to such orders as he may from time to time receive from the Mayor or the Council.
(9) To give notice to the members of the Council of all To give notice of special meetings of the Council.
meetings thereof, when held on any other day than Monday; said notice to be delivered to each member, Service of notice.
at his residence or place of business, on the day previous to that on which such meeting is to be held.