

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	161	6.00	19.00	0.25
FROM TERRITORIES :	215	4.00	16.00	0.20
B. VISITS TO CLIENTS IN TERRITORY :	22	6.00	4.00	0.10
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	4.00	3.00	0.07
MISSIONS :	1	4.00	6.00	0.10
CONFERENCE SEMINARS :	5	6.00	3.00	0.09
OTHER :	9	8.00	5.00	0.13
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	10	7.00	5.00	0.12
POST INITIATED :	8	6.00	2.00	0.08
E. COMMUNICATIONS ACTIVITIES :	13	9.00	4.00	0.13
F. INVESTMENT ENQUIRIES				
FROM CANADA :	4	2.00	3.00	0.05
FROM TERRITORIES :	5	4.00	2.00	0.06
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	1.00	3.00	0.04
CONNECTIONS ARRANGED :	2	1.00	2.00	0.03
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.00	0.00	0.02
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	7	2.00	2.00	0.04
HOST GOVERNMENT :	9	4.00	3.00	0.07
OTHER DEPARTMENT :	14	4.00	3.00	0.07
PROVINCES/MUNICIPALITIES :	16	5.00	8.00	0.13
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	1.00	0.07
LEAVE, PROFESSIONAL DEVELOP :		1.00	3.00	0.04
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	1.00	0.04
L. TOURISM PROGRAM ACTIVITIES :		5.00	2.00	0.07
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	5
	FROM TERRIT :	8
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	13
	FROM TERRIT :	56
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		6
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1