

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : BRIDGETOWN

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	145	10.00	35.00	0.45
	FROM TERRITORIES	65	5.00	10.00	0.15
B. VISITS TO CLIENTS IN TERRITORY	VISITS	70	10.00	10.00	0.20
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	0	0.00	0.00	0.00
	MISSIONS	1	5.00	30.00	0.35
	OTHER	1	40.00	0.00	0.40
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		4	5.00	0.00	0.05
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	8	5.00	0.00	0.05
	FROM TERRITORIES	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		12	5.00	2.00	0.07
	FROM OTHER GOV'T SOURCES- CONTACTS	2	3.00	1.00	0.04
	- REPORTS	1	2.00	2.00	0.04
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.05
	LEAVE, PROFESSIONAL DEVELOP		0.00	10.00	0.10
J. SERVICE TO OTHER MISSION PROGRAMS			5.00	0.00	0.05
***** TOTALS *****			100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 52
FROM TERRIT : 118

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1