

XVI. The visitor must enquire whether the Matron has an order for every patient. In case of any patient remaining in the Home for more than four weeks, the visitor must make full enquiries as to the reason of such stay, and lay the case before the Board at the first meeting after her visit.

XVII. The visitor must visit every part of the Home and report personally or fully in writing on the condition of the Home and patients at the first weekly meeting after her visit.

XVIII. Each member of the Board must notify the Secretary before leaving town for a length of time. Also that any member of the Board being absent for three consecutive months without having given formal notice of absence to the Secretary, will cease to be a member of the Board.

XIX. The managers may appoint, from time to time, sub-committees from among themselves to attend to any special duties. As a rule such sub-committees shall consist of not less than three, and not less than two shall be considered a quorum to act. These committees, for the sake of regularity and for future reference, shall, as a rule, report to the Board in writing.

XX. Changes can be made in the by-laws at any regular monthly meeting of the Committee, notice having been given in writing of the intended change at a previous regular monthly meeting.

XXI. The President and Secretary, or other officers for the time being acting in their stead, shall have power to affix the corporate seal of the Home to any document requiring the same, and may adopt any form of seal which to them may seem proper as such corporate seal.