

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : LIMA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	393	17.50	39.50	1.14
FROM TERRITORIES	455	12.00	34.00	0.92
B. VISITS TO CLIENTS IN TERRITORY	62	6.50	14.50	0.42
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	1	0.00	3.00	0.06
MISSIONS	6	11.50	3.00	0.29
OTHER	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	0	1.00	2.00	0.06
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	4	0.50	0.50	0.02
FROM TERRITORIES	65	8.00	3.00	0.22
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	7	3.50	0.00	0.07
CONNECTIONS ARRANGED	13	1.50	0.50	0.04
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	0	2.50	0.00	0.05
FROM OTHER GOV'T SOURCES- CONTACTS	0	6.50	0.00	0.13
- REPORTS	0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		8.50	0.00	0.17
LEAVE, PROFESSIONAL DEVELOP		13.00	0.00	0.26
J. SERVICE TO OTHER MISSION PROGRAMS		7.50	0.00	0.15
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 54
FROM TERRIT : 185

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 12

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2