

02/06/92

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	463	15.00	36.00	1.17
FROM TERRITORIES :	376	15.00	17.00	0.79
B.VISITS TO CLIENTS IN TERRITORY :	912	24.00	25.00	1.22
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	7	9.00	5.00	0.37
MISSIONS :	13	7.00	5.00	0.31
CONFERENCE SEMINARS :	4	1.00	2.00	0.07
OTHER :	25	2.00	3.00	0.12
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	11	3.00	0.00	0.09
POST INITIATED :	38	8.00	0.00	0.24
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	10	1.00	0.00	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	9	3.00	5.00	0.19
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	6	2.00	2.00	0.10
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		1.00	0.00	0.03
LEAVE, PROFESSIONAL DEVELOP :		5.00	0.00	0.15
K.SERVICE TO OTHER MISSION PROGRAMS :		4.00	0.00	0.12
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	52
	FROM TERRIT :	34
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	301
	FROM TERRIT :	248
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		26
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	2