

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

REGION : EUROPE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7645	14.80	25.01	29.44
FROM TERRITORIES :	7519	8.16	17.30	19.08
B. VISITS TO CLIENTS IN TERRITORY :	2789	9.62	8.53	12.88
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	145	4.27	4.79	6.53
MISSIONS :	183	6.75	4.29	7.67
CONFERENCE SEMINARS :	74	2.17	1.91	2.90
OTHER :	66	1.54	0.87	1.67
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	244	4.37	1.90	4.25
POST INITIATED :	385	5.22	2.03	4.89
E. COMMUNICATIONS ACTIVITIES :	109	1.08	0.66	1.21
F. INVESTMENT ENQUIRIES				
FROM CANADA :	538	2.93	2.32	3.70
FROM TERRITORIES :	683	2.35	2.62	3.59
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	554	2.50	3.03	4.01
CONNECTIONS ARRANGED :	275	0.30	2.20	1.98
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.56	1.87	3.11
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	233	1.11	0.86	1.39
HOST GOVERNMENT :	301	1.72	0.66	1.61
OTHER DEPARTMENT :	562	2.91	1.85	3.31
PROVINCES/MUNICIPALITIES :	473	3.06	1.81	3.37
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		9.56	2.98	8.35
LEAVE, PROFESSIONAL DEVELOP :		5.41	3.54	6.23
K. SERVICE TO OTHER MISSION PROGRAMS :		3.80	1.00	3.17
L. TOURISM PROGRAM ACTIVITIES :		3.69	7.86	8.66
***** TOTALS *****		99.88	99.89	143.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	723
	FROM TERRIT :	866
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	2112
	FROM TERRIT :	1931
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	387
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	62
	-LOCALLY ENGAGED :	81