

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

SUB-REGION: AFRICA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	2440	16.66	28.57	6.50
FROM TERRITORIES :	1594	10.66	27.21	5.41
B.VISITS TO CLIENTS IN TERRITORY :	834	11.66	17.57	4.21
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	3	5.00	1.78	1.00
MISSIONS :	28	3.73	1.92	0.83
CONFERENCE SEMINARS :	10	1.93	0.50	0.36
OTHER :	5	0.06	0.50	0.08
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	28	2.60	1.71	0.63
POST INITIATED :	55	5.33	4.00	1.36
E.COMMUNICATIONS ACTIVITIES :	13	0.86	0.14	0.15
F.INVESTMENT ENQUIRIES FROM CANADA :	42	1.13	0.78	0.28
FROM TERRITORIES :	65	0.73	1.14	0.27
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.13	1.07	0.47
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	29	1.06	1.14	0.32
HOST GOVERNMENT :	59	1.26	1.14	0.35
OTHER DEPARTMENT :	148	3.73	2.35	0.89
PROVINCES/MUNICIPALITIES :	34	0.93	0.92	0.27
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.46	0.28	1.01
LEAVE, PROFESSIONAL DEVELOP :		11.26	1.78	1.94
K.SERVICE TO OTHER MISSION PROGRAMS :		12.73	5.42	2.67
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.91	99.92	29.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 341
FROM TERRIT : 599

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 39

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 15
- LOCALLY-ENGAGED : 14