

V ADMINISTRATIVE COMMITTEE:

1. The membership of this committee shall consist of a chairman and two other members.
2. The purpose of this committee is to supervise and control the administration of the building, and the Chairman shall be regarded as the official in charge of the building according to the general University plan for such control.
3. The committee shall have control of the staff of the Museum and shall determine hours, vacations, salaries, and wages.
4. The committee shall hold regular meetings, but may in the interval delegate its duties to the Chairman.
5. The committee will be in direct communication with the Bursar's Office and with the Power House regarding matters concerning finances within its jurisdiction or the lighting, heating, and repairing of the building.
6. The committee shall have control of the funds other than those under the jurisdiction of the Accessions Committee as noted in IV.5.
7. It shall report to the Executive Committee, for transmission to the Finance Committee of the Governors, its recommendations regarding the funds necessary for each year as distinct from the funds available for purchases.