

and in order to afford a sufficient back-ground for the commercial studies which are to come later. These commercial studies will begin in the second year and will comprise about half of the work done in that year. In the third year the work will be almost entirely of a commercial character.

The following is a synopsis of the work:—

FIRST YEAR.

The student will have a choice between:

- (a) The Advanced Arts Course in French, as indicated on page 130; and
- (b) The Ordinary Arts Course in French (see page 130) strengthened by tutorial class work.

SECOND YEAR.

In this year the work will be divided into two sections:—

- I. A selected Arts course. (See page 131).
- II. Work of a commercial nature, embracing:

Commercial Correspondence:—Letters of introduction, offers of services, inquiries, acceptance of offers, execution of orders, circulars, invoices and account sales; study of trade reports and commercial documents; study of contracts.—Bills of sale, mortgage deeds, bills of lading, charter-party, insurance contracts.

THIRD YEAR.

During this year one hour a week will be devoted to a study of modern French literature. The remaining 3 hours will be taken up with commercial work, which may be conveniently divided into:

- (a) Commercial Correspondence, study of trade reports, etc., in continuation of work begun in the second year; and (b) Colloquial French.

(The text-book to be used for this part will be P. Clerget, *Manuel d'économie commerciale.*)

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The students will be called upon to take part in discussions, which will follow addresses to be delivered by French speakers on commercial and industrial subjects. Visits, too, will be organized to French commercial and industrial establishments, and all explanations during these visits will be given in the French language.

Class instruction in the three years will be given in French.