

DIVISION

Management Services (XDM)

RESPONSIBILITIES

- Provides administrative services to the Office of Protocol.
- Ensures that delegation lists and proposed budgets submitted for ministerial approval are in conformity with guidelines governing use of the allotment, after which XDM monitors or processes all authorized payments. The International Conference Allotment (ICA) centralized in the budget of XDM, provides funding for Canadian participation in major multilateral international conferences outside Canada.
- Administers the budget of the Government Hospitality Allotment (GHA) established by Treasury Board to cover sojourn costs and official hospitality extended during bilateral visits to Canada.

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