

Appendix A: How to Write Accountability

4. A Trade Officer's Objective:

"Improve the overall effectiveness and flexibility of local commercial officers so that there is an increase in the number of projects identified in priority sectors, while at the same time increasing the speed of response to commercial inquiries."

Action: improve overall effectiveness and flexibility of local commercial officers

Purpose: an increase in the number of projects identified in priority sectors, at the same time as an increase in the speed of response to commercial inquiries

Time Frame/Standard: not mentioned, but it is understood to mean over the course of the appraisal year

5. An Immigration Officer's Objective:

"Provide HQ, throughout the appraisal year, with reports that identify and analyse the potential refugee movements in order to enhance understanding by Immigration and Refugee Board members of the context of the local refugee situation."

Action: provide HQ with reports that identify and analyse the potential refugee movements

Purpose: enhance understanding by Immigration and Refugee Board members of the context of the local refugee situation

Time Frame/Standard: throughout the appraisal year