

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : LONDON

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	866	12.28	28.16	2.55
FROM TERRITORIES :	1216	12.00	20.66	2.08
B.VISITS TO CLIENTS IN TERRITORY :	184	8.28	4.83	0.87
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	7	4.42	4.00	0.55
MISSIONS :	9	0.14	6.00	0.37
CONFERENCE SEMINARS :	12	2.14	0.66	0.19
OTHER :	10	3.57	0.33	0.27
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	79	4.14	3.33	0.49
POST INITIATED :	123	10.14	3.66	0.93
E.COMMUNICATIONS ACTIVITIES :	37	6.14	1.83	0.54
F.INVESTMENT ENQUIRIES FROM CANADA :	66	3.71	0.66	0.30
FROM TERRITORIES :	103	4.42	1.66	0.41
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	15	1.14	2.16	0.21
CONNECTIONS ARRANGED :	5	0.00	0.50	0.03
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.14	2.83	0.39
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	33	1.42	1.00	0.16
HOST GOVERNMENT :	33	2.14	0.16	0.16
OTHER DEPARTMENT :	93	3.57	1.00	0.31
PROVINCES/MUNICIPALITIES :	109	2.00	2.33	0.28
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.14	3.66	0.51
LEAVE, PROFESSIONAL DEVELOP :		8.42	8.83	1.12
K.SERVICE TO OTHER MISSION PROGRAMS :		2.57	1.66	0.28
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.92	99.91	13.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	60
	FROM TERRIT :	14
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	140
	FROM TERRIT :	100
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	18
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	7
	-LOCALLY ENGAGED :	6