

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

89/12/12

FOR QUARTER 1 OF FISCAL YEAR 1989

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	369	30.00	45.00	1.95
FROM TERRITORIES :	408	8.00	21.00	0.79
B. VISITS TO CLIENTS IN TERRITORY :	90	8.00	6.00	0.34
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	2.00	7.00	0.25
MISSIONS :	5	2.00	1.00	0.07
CONFERENCE SEMINARS :	7	1.00	1.00	0.05
OTHER :	3	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	32	5.00	5.00	0.25
POST INITIATED :	30	15.00	2.00	0.36
E. COMMUNICATIONS ACTIVITIES :	25	5.00	1.00	0.13
F. INVESTMENT ENQUIRIES FROM CANADA :	1	0.00	0.00	0.00
FROM TERRITORIES :	13	1.00	1.00	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	1.00	0.00	0.02
HOST GOVERNMENT :	20	1.00	1.00	0.05
OTHER DEPARTMENT :	27	2.00	0.00	0.04
PROVINCES/MUNICIPALITIES :	6	1.00	0.00	0.02
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	1.00	0.13
LEAVE, PROFESSIONAL DEVELOP :		3.00	7.00	0.27
K. SERVICE TO OTHER MISSION PROGRAMS :		10.00	1.00	0.23
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 37
FROM TERRIT : 178

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 3