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Polity of the Presbyterian Church of Canada in connection with the Church of Scotland.

BOOK II.

RULES OF PROCEDURE.

I. GENERAL RULES FOR CHURCH COURTS.

1. The Moderator shall take the chair at the hour to which the Court stands adjourned, shall call the members to order, and, on the appearance of a quorum, shall constitute the meeting with prayer.

2. If a quorum be not assembled within one hour of the time appointed for the meeting, it shall be competent for any two members to adjourn from time to time that an opportunity may be given for a quorum to assemble.

3. At the first assembling of a judicatory, the Roll shall be called and the Sederunt recorded; and members coming in afterwards shall have their names noted on the minutes as they appear.

4. The Minutes shall be read at the opening of each diet of the Session, and corrected as may be requisite.

5. Each judicatory elects its own Clerk, and provides for his salary.

6. It is the duty of the Clerk to keep all papers in perfect order, so that they may be ready when needed, and to keep a docket containing memoranda of any business left unfinished at a former meeting; on which he shall also enter every item of business to be brought before the Court.

7. After the Court is constituted, and the minutes are sustained, the Moderator shall call for any papers and reports which are to be given in at that meeting, which, being given in, shall be arranged by the Clerk, and noted on the docket, unless otherwise specially ordered.

8. The Moderator shall at all times preserve order and see that business is conducted in a regular manner, endeavouring to bring all business to a speedy and proper conclusion.

9. No member of any Church Court shall retire from a meeting without leave of the Moderator, nor withdraw from it to return home, without the consent of the Court.

10. The Moderator shall name all Committees of the Court, unless otherwise provided for by motion or rule.