

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

REGION : UNITED STATES

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	8055	10.32	21.14	17.99
FROM TERRITORIES :	6094	5.91	12.53	10.59
B.VISITS TO CLIENTS IN TERRITORY :	1377	8.81	6.64	7.71
C.EXPORT/TRADE/POLICY FAIRS :	144	3.89	6.98	6.12
PROJECTS AND EVENTS MISSIONS :	87	3.05	6.68	5.61
CONFERENCE SEMINARS :	146	6.18	3.68	4.76
OTHER :	118	1.72	1.08	1.37
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	102	3.16	1.26	2.02
POST INITIATED :	167	4.89	2.34	3.38
E.COMMUNICATIONS ACTIVITIES :	341	4.54	1.73	2.84
F.INVESTMENT ENQUIRIES FROM CANADA :	320	1.24	1.31	1.34
FROM TERRITORIES :	352	2.05	1.82	1.98
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	150	0.64	0.40	0.51
CONNECTIONS ARRANGED :	39	0.21	0.23	0.24
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.67	2.73	2.45
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	148	0.89	0.46	0.64
HOST GOVERNMENT :	117	1.32	0.44	0.79
OTHER DEPARTMENT :	208	1.94	1.04	1.42
PROVINCES/MUNICIPALITIES :	290	3.08	2.10	2.55
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		22.86	4.73	11.63
LEAVE, PROFESSIONAL DEVELOP :		6.64	4.74	5.64
K.SERVICE TO OTHER MISSION PROGRAMS :		3.89	0.50	1.78
L.TOURISM PROGRAM ACTIVITIES :		1.00	15.32	10.64
***** TOTALS *****		99.90	99.88	104.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	319
	FROM TERRIT :	252
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	2069
	FROM TERRIT :	2282

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	316
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	37
	-LOCALLY ENGAGED :	67