

04/03/94

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	438	10.00	24.00	0.34
FROM TERRITORIES :	440	4.00	14.00	0.18
B. VISITS TO CLIENTS IN TERRITORY :	21	8.00	10.00	0.18
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	1.00	6.00	0.07
MISSIONS :	7	21.00	8.00	0.29
CONFERENCE SEMINARS :	1	1.00	0.00	0.01
OTHER :	5	0.00	3.00	0.03
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	0.00	3.00	0.03
POST INITIATED :	3	4.00	3.00	0.07
E. COMMUNICATIONS ACTIVITIES :	3	5.00	0.00	0.05
F. INVESTMENT ENQUIRIES				
FROM CANADA :	7	2.00	0.00	0.02
FROM TERRITORIES :	4	2.00	0.00	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	27	2.00	5.00	0.07
HOST GOVERNMENT :	4	0.00	1.00	0.01
OTHER DEPARTMENT :	11	0.00	3.00	0.03
PROVINCES/MUNICIPALITIES :	5	0.00	1.00	0.01
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		15.00	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP :		25.00	19.00	0.44
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	29
	FROM TERRIT :	11
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	181
	FROM TERRIT :	84
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		15
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1