

APPENDIX 2 TO ANNEX B
SITUATION REPORTING SYSTEM

- SITREP -

For messages during the response to the spill, however, there is general agreement that the simpler, more flexible, format of a 'SITREP' system be used for communication between the OSC and JST.

SITREP MESSAGE:

DTG

FM (sender)

TO (action addressee)

INFO (information addressee)

BT

UNCLASS

TOXINCANDEN SITREP (report number)

POLLUTION INCIDENT (identify the case)

1. SITUATION:
2. ACTION TAKEN:
3. FUTURE PLANS/FURTHER ASSISTANCE REQUIRED:
4. CASE STATUS: (pends/closed)

SITUATION: The situation section should provide the full details on the pollution incident including what happened, type and quantity of material involved, success of control efforts, prognosis and any other pertinent data.

ACTION TAKEN: The action section should include a summary of all action taken so far by the responsible Party, local forces, government agencies and others.

FUTURE PLANS: The plans section should include all future action planned.

FURTHER ASSISTANCE REQUIRED: Any additional assistance required for the JST by the OSC pertaining to the response shall be included in this section.

CASE STATUS: The status section should indicate "case closed", "case pending", or "participation terminated", as appropriate.

TOXINCANDEN SITREPS should be made at 1200 UTC each day and as frequently as necessary to ensure that those who need to know have a full and timely appreciation of the incident and of actions taken and progress made during the response.

The initial contact point for TOXINCANDEN messages and for POLREP CANDEN message is Canadian Coast Guard Operations Centre - Ottawa - (613) 990-5600. Telex 953-3128. Rapidcom FAX 995-4700 ADIS CYHQVY. It can also be reached through any Coast Guard Radio Station.