

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : ANKARA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	490	32.25	40.00	1.44
FROM TERRITORIES :	484	22.00	32.00	1.08
B.VISITS TO CLIENTS IN TERRITORY :	97	7.75	5.00	0.25
C.EXPORT/TRADE/POLICY FAIRS :	0	0.00	0.00	0.00
PROJECTS AND EVENTS MISSIONS :	6	9.40	3.50	0.25
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	4	0.05	2.50	0.05
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	2	1.35	3.00	0.08
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	4	0.30	0.25	0.01
FROM TERRITORIES :	1	0.00	0.05	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	30	5.75	2.25	0.16
OTHER DEPARTMENT :	133	6.50	4.45	0.21
PROVINCES/MUNICIPALITIES :	17	0.60	5.45	0.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.35	0.00	0.16
LEAVE, PROFESSIONAL DEVELOP :		4.65	2.00	0.13
K.SERVICE TO OTHER MISSION PROGRAMS :		1.05	0.00	0.02
***** TOTALS *****		100.00	100.45	3.96

NUMBER OF BUSINESS VISITORS FROM CANADA : 77
FROM TERRIT : 42

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2