

- Part II communications: types of communications used at posts abroad and how to draft them; public speaking; interpersonal communications; interviews with Government officials, and with consular cases.
- Orientation for all officers on:
 - (a) Representation and protocol;
 - (b) Security at posts abroad;
 - (c) Consular work
 - (d) Information work
 - (e) Cultural affairs
 - (f) Immigration
- Additional training in any of the foregoing as required for the individual officer in relation to his posting.

(iii) Secondary Orientation

- Government organization
- Interdepartmental relationships
- Part III communications: committee work and negotiations
- Managerial and co-ordinating role of the FSO
- Supervision of junior officers
- Work management

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That the Department continue to provide the cross-Canada tour as part of its first year training programme for all new entry foreign service officers at an appropriate time during their first Ottawa assignment (or where necessary during their second Ottawa assignment); but the Department should split the tour into two parts with an interval of several weeks between parts.