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The DFAIT Services Centre (SERV) organizes a wide variety of briefings and seminars for employees. For example a wide variety of briefings take place during the spring on issues of interest to employees (and their families) who are being posted abroad and then in the autumn for those who are returning from abroad. A well attended preretirement briefing is presented regularly during the year. In addition, employment/career counselling services are now located in SERV. This new program has been extremely popular since it began in August.

This year, the Human Resources Policy Division introduced Employment Equity training for managers. A majority of managers from most Groups of Bureaux attended one of the sessions during the past year.

## 1. Briefings by SERV:

During the year 2000, SERV held 94 briefings, including pre-posting/re-entry/spousal workshops. A total of 1124 individuals attended these briefings.

## 2. Retirement Seminars:

A total of 22 retirement seminars were held; 112 people attended the seminars.

## 3. Employment Equity Training

A total of 217 employees received Employment Equity training during the year 2000. Of these, 7 were Assistant Deputy Ministers; 18 were Directors General; 72 were Directors; and 120 were Middle Managers.

**<u>4. Employment/Career Counseling</u>** This program began in August, 2000. Since then, 59 clients have been counselled during a total of 125 sessions.