

FS-1D ASSIGNMENT OFFICERS

<i>STREAM</i>	<i>NAME</i>	<i>PHONE NO.</i>	<i>LOCATION</i>
<i>Development Assistance</i>	Bill Bottomley	994-4362	Place du Centre (8th floor)
<i>Political/Economic</i>	Bruce Levy	992-6003	APG (D4) *
<i>Social Affairs</i>	Barbara Sandilands	995-5177	APM (D4) *
<i>Trade Commissioner Service</i>	Susan Harper	996-9028	APT (D4) *

* denotes location in the Lester B. Pearson Building
Place du Centre is located in Hull at 200 Promenade du Portage.

BENEFITS PACKAGE**996-1791**

You should have received information on the government's pension scheme (Superannuation), medical insurance plan (GSMIP), dental plan, disability and life insurance, pay, etc. during your first days in the Department on your "rounds". However, should you require further information, contact the Compensation and Benefits Division (ABP) at 996-1791 (number for general inquiries). Note that employees can only make enquiries to the Pay and Health Plans Section (ABPB) between 1:00 and 4:00 p.m.

It is possible to transfer pension plans from certain previous employers (government and educational institutions) directly into the superannuation plan. For more information on this, contact ABPS (996-8988), the Superannuation Section of the Personnel Administration Bureau.

BICO - Bureau of Information Control Office

This is the Department's document archives and retrieval office. BICO offices are located throughout the Lester B. Pearson Building. Every bureau and division has a branch office of BICO assigned to it. Within each of these branch offices there are BICO officers assigned to individual divisions who are responsible for the archiving and retrieval of that division's documents. Thus, BICO officers can be an invaluable resource to you when doing research.
