

TRADE TRACKING SYSTEM

98/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1997

WORLD TOTALS

		NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG	TOTAL-TIME PERSON-GR
A. EXPORT ENQUIRIES	FROM CANADA	29472	15.46	26.56	92.45
	FROM TERRITORIES	27378	5.93	19.04	60.17
B. VISITS TO CLIENTS IN TERRITORY	VISITS	9045	10.57	10.17	44.50
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	400	3.50	3.76	19.92
	MINISTERS	522	5.57	6.88	26.76
	OTHER	309	3.77	2.87	14.25
D. COMMERCIAL / ECONOMIC REPORTS	SECTION II	1394	5.73	3.40	19.56
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	143	1.80	1.80	6.01
	SUMMARY OF PROGRAM	4559	3.31	3.87	13.43
F. TECHNOLOGY INFLOW PROGRAM ENR	ACTIVITIES	592	0.74	1.28	4.35
	CONTACTS	266	0.33	0.59	2.05
G. PARTICIPATION IN PROG-RELATED EVENTS IN CANADA		309	4.79	2.18	14.94
H. SERVICE REQUESTS FR GOV'T SOURCES-DEB REPTS		1663	4.64	2.33	14.29
	FROM OTHER GOV'T SOURCES- CONTACTS	4164	3.29	2.74	13.90
	- REPORTS	678	1.72	1.17	6.21
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN			11.17	2.81	29.89
	LEAVE, PROFESSIONAL DEVELOP		6.90	3.37	25.80
J. SERVICE TO OTHER MISSION PROGRAMS			5.64	1.79	13.91
***** TOTALS *****			99.90	99.91	429.80

NUMBER OF BUSINESS VISITORS FROM CANADA : 8478
FROM TERRIT : 12871

NUMBER OF PEND APPLICATIONS COMMENTED ON: 919

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 213
- LOCALLY-ENGAGED : 216