

reports of Corresponding Secretary and Treasurer and Superintendents of Departments shall be read and confirmed before being sent to the County or District Corresponding Secretary and Superintendents.

BY-LAWS.

PRESIDENT.

SEC. 1. It shall be the duty of the President to preside at meetings of the organization, and to supervise its general interests, and she may, through the Recording Secretary, call special meetings, due notice being given to the members.

VICE-PRESIDENT.

SEC. 2. It shall be the duty of each Vice-President to preside in her turn in the absence of the President, and to enlist women of her own church in the work.

CORRESPONDING SECRETARY.

SEC. 3. It shall be the duty of the Corresponding Secretary to conduct the correspondence of the Union, and to report to the Corresponding Secretary of the County or District Union yearly on receipt of blank form (having first submitted her report to the Local Union), giving such items of general interest as will enable said Secretary to judge correctly of the condition of the Union. She, with the Recording Secretary, shall also prepare the report for the annual meeting of the Local Union. They shall also, in unorganized counties, prepare a condensed report for the Provincial Convention, sending to the Provincial Corresponding Secretary two weeks before the date of the Provincial meeting. In small Unions, the work of the Secretaries may be done by the Recording Secretary, if desirable.

RECORDING SECRETARY.

SEC. 4. It shall be the duty of the Recording Secretary to keep a record of the proceedings of the Union, and notify members of meetings.

TREASURER.

SEC. 5. It shall be the duty of the Treasurer to collect all membership dues, and to devise means to increase the funds of the organization. She shall receive and hold all money collected for the use of the Union, keeping an exact book account, and making a monthly report of the same. She shall pay no bills except on an order signed by the President and the Recording Secretary. She shall forward regularly, in organized counties, to the County or District Treasurer, the yearly fees for the Provincial and County or District Unions.

DEPARTMENTS OF WORK.

SEC. 6. If the demands of the work justify it, there shall be Departments of Work to correspond with the Provincial Departments, and such others as the needs of the locality seem to call for.

DUTIES OF SUPERINTENDENTS OF DEPARTMENTS.

SEC. 7. Each Superintendent of a Department shall avail herself of all opportunities for the furtherance of practical work in her Department, and report to Superintendent of same Department in County or District Union on or before the 17th day of September.