

**EXERCISE**

In the following exercise, you will enter labels in the form of titles and headings.

1. Select cell C2
2. Type **Bob's Boats** *The label **Bob's Boats** appears in the cell and in the input line.*
3. Press ENTER *The label entry is completed.*
4. In cell C3, type **Sales Report**
5. Select cell C5 *The label **Sales Report** is entered in cell C3.*
6. Type '1995
7. Select cell D5 *1995 appears in cell C5. The number is entered as a label.*
8. Type '1996
9. Select cell E5 *1996 appears in cell D5. The number is entered as a label.*
10. Type '1997
11. Click the Enter button *1997 appears in cell E5. The number is entered as a label.*
12. Select cell F5
13. Type '1998
14. Click the Cancel button *The entry is canceled and does not appear in the cell.*

**END**