

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : PEKING

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 497	25.10	20.00	2.71
	FROM TERRITORIES	: 161	4.70	25.00	0.72
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 245	13.90	5.00	1.44
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 6	2.50	0.00	0.25
	MISSIONS	: 34	10.00	20.00	1.20
	OTHER	: 8	2.60	10.00	0.36
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 55	4.20	0.00	0.42
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 5	0.30	0.00	0.03
	FROM TERRITORIES	: 6	0.20	0.00	0.02
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		: 0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA		: 3	4.60	0.00	0.46
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 156	6.20	0.00	0.62
	FROM OTHER GOV'T SOURCES- CONTACTS	: 181	6.30	20.00	0.83
	- REPORTS	: 27	1.40	0.00	0.14
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		8.80	0.00	0.88
	LEAVE, PROFESSIONAL DEVELOP		6.40	0.00	0.64
J. SERVICE TO OTHER MISSION PROGRAMS			2.80	0.00	0.28
***** TOTALS *****			100.00	100.00	11.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 429
FROM TERRIT : 130

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 44

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 10
- LOCALLY-ENGAGED : 1