

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER'S SUMMARY  
ACTIVITY REPORT

91/03/25

FOR QUARTER 3 OF FISCAL YEAR 1990

REGION 1 AFRICA MIDDLE-EAST

	NUMBER	CANADA	LOC-EMP	TOTAL-TIME PERSON-QTR
<b><u>AFRICA MIDDLE EAST</u></b>				
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	2325	17.50	26.11	7.24
FROM TERRITORIES :	3498	11.31	25.17	6.09
B. VISITS TO CLIENTS IN TERRITORY :	1182	11.12	18.33	4.54
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	12	2.00	2.92	0.90
MISSIONS :	13	0.00	2.47	0.56
CONFERENCE SEMINARS :	19	0.00	0.75	0.28
OTHER :	4	0.00	0.17	0.24
D. COMMERCIAL-ECONOMIC ENQUIRIES				
REQUESTED :	4	0.00	2.88	0.90
NOT INITIATED :	107	0.00	4.05	1.81
E. COMMUNICATIONS ACTIVITIES	129	0.00	0.52	0.53
F. INVESTMENT ENQUIRIES				
FROM CANADA :	34	0.70	0.70	0.23
FROM TERRITORIES :	101	1.31	1.82	0.87
G. TECHNOLOGY INFLOW PROGRAMS				
FROM CANADA :	22	0.31	1.57	0.33
FROM TERRITORIES :	18	0.00	0.84	0.31
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :	10	0.33	0.33	0.31
I. SERVICE REQUESTS FROM GOV'T SOURCES	102	1.06	0.94	0.33
POST GOVERNMENT :	170	2.50	2.76	0.87
OTHER DEPARTMENT :	184	1.87	1.76	0.60
OTHER :	57	2.00	1.05	0.50
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :	10	6.68	0.58	2.37
LEAVE, PROFESSIONAL DEVELOPMENT :	10	7.37	1.04	2.46
K. SERVICE TO OTHER MISSION PROGRAMS :	10	17.31	8.31	6.54
L. TOURISM PROGRAM ACTIVITIES :	1	0.00	0.25	0.25
***** TOTALS *****		94.93	83.80	33.90

**GAT**

- \*ABIDJAN
- \*ADDIS ABABA
- \*ALGIERS
- \*HARARE
- \*KINSHASA
- LAGOS
- NAIROBI
- RABAT
- \*TUNIS
- YAOUNDE

**GMT**

- AMMAN
- \*BAGHDAD
- CAIRO
- \*KUWAIT
- RIYADH
- TEHRAN
- TEL AVIV

\* Quarterly reports for these posts were not available.

NUMBER OF BUSINESS VISITORS FROM CANADA : 460  
FROM TERRITORY : 1154

NUMBER OF FUND APPLICATIONS COMPLETED ON : 39

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 15  
- LOCALLY-EMPLOYED : 17